



Greater Ottawa

Habitat for Humanity®
Habitat pour l'humanité®

La Grande Région d'Ottawa

Volunteer Position: Store Upkeep

Purpose: As a Store Upkeep Volunteer, you will help maintain a clean, organized, and welcoming environment for customers, donors, and volunteers at the Habitat for Humanity ReStore. Your efforts will ensure that donated items are clean and presentable and that the store remains a pleasant place to shop and work, supporting Habitat for Humanity's mission to build homes and improve communities.

Shift Details:

- Shifts typically last 3-4 hours, with morning and afternoon options available.
- Flexible scheduling is offered to accommodate your availability.

Position Duties:

- Clean and sanitize donated items such as furniture, appliances, and household goods to prepare them for the sales floor.
- Dust, sweep, mop, or vacuum the ReStore sales floor, backroom, and donation intake areas as needed.
- Assist in organizing and decluttering donation and storage areas.
- Maintain cleanliness of display shelves, racks, and other surfaces.
- Assist in removing broken or unsellable items to ensure a tidy workspace and sales floor.
- Work collaboratively with staff and other volunteers to prioritize cleaning tasks.
- Ensure cleaning supplies and tools are stored properly after use and notify staff if supplies need replenishment.

Qualifications and Skills:

- Attention to detail and a proactive attitude.
- Ability to lift and move items up to 20 lbs and stand or move for extended periods.
- Willingness to perform physical tasks in a retail and warehouse environment.
- Team-oriented mindset with a positive and can-do attitude.

Important to Note: Volunteers must be a minimum of 16 years of age. Volunteer Orientation and Safety Training is mandatory for new volunteers. All ReStore volunteers must provide and wear their own CSA approved steel toe boots.

Position Benefits:

- Use professional skills in a volunteer capacity
- Satisfaction of contributing to Habitat Greater Ottawa's mission
- Training development

Impact:

As a Cleaning Volunteer, you'll create a cleaner, safer, and more enjoyable environment for ReStore customers and staff. Your contribution ensures that donated items are ready for sale and helps generate revenue to support Habitat for Humanity's mission of building safe, affordable housing for families in need.

For more information and to apply please contact Julie Chatelain:
volunteer@habitatgo.com or 613-749-9950 ext. 229.